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## REGIONAL INSTITUTE OF EDUCATION

(National Council of Educational Research & Training, New Delhi)

Shyamla Hills, Bhopal (M.P.)-462002

(NAAC Accredited A++ Graded Institute)

### ADMISSION NOTICE (SESSION 2024-26)

The Regional Institute of Education, Bhopal (a Constituent unit of NCERT) announces the following programmes in the blended mode for the session 2024-2026:

1. Certificate in English Language Education (CELE)	July-December 2024 (50 Seats)
2. Diploma in English Language Skills (DELS)	July 2024-June 2025 (25 Seats)
3. Advanced Diploma in Teaching of English (ADTE)	July 2024-June 2026 (25 Seats)

For eligibility, online application, fee structure, course content, modality and other details of the course, kindly visit [www.riebhopal.nic.in](http://www.riebhopal.nic.in) or <https://riebhopallibrary.joomla.com/> or <https://shorturl.at/BL8Va> or email queries to [dcte.ncert@gmail.com](mailto:dcte.ncert@gmail.com). The last date for online application is **30.07.2024**.

M.P. Madhyam/115142/2024

PRINCIPAL

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**REGIONAL INSTITUTE OF EDUCATION, NCERT, BHOPAL**  
(A Constituent Unit of National Council of Educational Research and Training)  
A NAAC Accredited A++ Institution, Shyamala Hills, Bhopal-462002

**CERTIFICATE, DIPLOMA and ADVANCED DIPLOMA PROGRAMMES**  
**IN THE TEACHING OF ENGLISH**  
**INFORMATION BROCHURE**

**NCERT: THE PREMIER BODY IN SCHOOL EDUCATION:** The National Council of Educational Research and Training (NCERT) develops the curriculum, textbooks and instructional materials and trains the key functionaries and conducts research in various dimensions of school education. The NCERT functions through its eight constituent units, viz. National Institute of Education (NIE), (b) Central Institute of Educational Technology (CIET) - both located at New Delhi, (c) Pandit Sunderlal Sharma Central Institute of Vocational Education (PSSCIVE), Bhopal and five Regional Institutes of Education (RIEs) at Ajmer, Bhopal, Bhubaneswar, Mysuru and Shillong. The certificate, diploma and advanced diploma programmes in the teaching of English are currently being offered by RIE, Bhopal.

**PROGRAMME OBJECTIVES:** To train in-service teachers, teacher educators, school administrators and untrained English teachers in English language learning, skills, pedagogy and classroom management are the objectives of the programme.

**RELEVANCE OF THE PROGRAMMES:** English is one of the most important languages to be learnt and taught at school level. It is observed that the teachers of English in rural and semi urban areas do not have adequate fluency and appropriate pedagogy in the language. The “Certificate and Diploma Programmes in Teaching of English” (CDPTE) aim at providing them an opportunity to develop good fluency and skill in English and make them use better pedagogy for English teaching. The Programmes are based on the recommendations of NEP 2020 and have many courses that promotes the policy recommendations like *Multilingual Classroom, Inclusive Language Learning, Experiential Learning, Project and Task-based Learning, Teachers’ Autonomy, Constructivist Approach, Multidisciplinary Approach, Gamification of Language Learning, Research and Publication, Learning Outcomes*, etc. to name a few. The course content is prepared in consonance with the National Curriculum Framework for School Education (NCF-SE), 2023 to empower the teachers to develop required competencies in the learners. The Programmes also promote the Sustainable Development Goals (SDGs) of the United Nations including inclusive and equitable quality education and promote lifelong learning opportunities for all (G4) and productive employment and decent work for all (G8). These SDG reiterate the objectives of NCERT in promoting societal values to develop good citizens. They will also equip the teachers with the skills of 21<sup>st</sup> century like critical thinking, creativity, collaboration, and communication that are essential for modern students to succeed in school and the workplace.

**PROGRAMME HIGHLIGHTS:** The Programmes consist of components in English language learning and teaching it as a second language in the multilingual contexts. They not only include the basic language skills like listening, speaking, reading and writing but also the advanced language skills like communication skills, pronunciation, note-making, academic writing etc. The content of the courses also include innovative and emerging pedagogy of English language teaching like art-

integrated, experiential, constructive and gamified learning for an enjoyable English language learning experience. The new pedagogy of task, project, and competency-based language learning is also included in the course content. They stress on the alternative participatory approaches like teaching language through literature and language across the curriculum. The programmes are created to train the teachers to create and use not only physical learning teaching materials like chalk/ink boards, realia, toys, working models, etc. but also the digital learning materials, e-resources, e-content, multimedia etc. The courses will also empower the teachers to use multiple modes of learning like flipped classroom, online classes, MOOCs, MOODLE, etc. that has become a new-normal in teaching during the post Covid-19 era. They will motivate the teachers to innovate and research in English classrooms and present and publish research papers and finally, the courses will help the teachers to reach beyond the classroom and associate and collaborate with other teachers, institutions, organisations for continuing professional development.

**COURSE CONTENT:** The course content has been developed by National ELT experts including faculty and teachers from EFL-University, IITs, NITs, RIEs, KVS, and other reputed institutions. The course content includes the following materials:

1. 03-12 Course Books including 50 modules for self and guided learning for 3-12 months.
2. 20-80 Video (e-content) prepared by experts and faculty of NCERT.
3. 15-50 Infographic videos for revision of the lessons.

Self-learning material in modular form is the mainstay of this course. The material covers the topics and provides a foundation for acquiring knowledge, attitudes and skills in the teaching of English. One module consists of 15 hours of self-study in about 5000-8000 words. There are 12-13 modules for the certificate programmes, 25 modules for the diploma programmes and 50 modules for the advanced diploma programmes.

**PROGRAMME TRANSACTION:** The Programmes are offered by Regional Institute of Education, Bhopal. They are self-financing programmes that will run annually in blended mode. The learners will do self-learning using text and video materials during the weekdays. The faculty expert will engage weekly online classes to discuss important topics during the weekends.

**PROGRAMMES:** There are four certificate programmes spread over two academic years. The duration of the certificate programmes is six months each. Every certificate programme will have three courses to study in the blended mode. Each programme is of 20 credits.

**1.CERTIFICATE IN ENGLISH LANGUAGE EDUCATION (CELE): July – December 2024:** This programme is designed to orient teachers about the broader issues in English Language Teaching in India.

COURSE 1 Understanding Language	COURSE 2 Language Learning	COURSE 3 Language Teaching
1.Nature of Language 2.Functions of Language 3.Types of Language 4.Growth of Language	1.Language Thinkers 2.Language Learning 3.Learning Policy 4.English Language Teaching	1.Teaching Vocabulary 2.Teaching Grammar in Context 3.Language Across the Curriculum 4.Teaching of Literature 5.Language Through Literature

**2. CERTIFICATE IN COMMUNICATION SKILLS (CCS): October 2024 – March 2025:** This programme is designed to help the teachers to develop good fluency in English Language skills and use them in the English classrooms.

COURSE 4 <b>Communication Skills</b>	COURSE 5 <b>Reading Skills</b>	COURSE 6 <b>Writing Skills</b>
1. Listening Skills 2. Speaking Skills 3. Pronunciation 4. Communication Skills 5. Ways of Communication	1. Reading Skills 2. Close Reading 3. Advanced Reading Skills 4. Reading Strategies	1. The Process of Writing 2. Types of Writing 3. Creative Writing 4. Academic Writing

**3. CERTIFICATE IN ENGLISH LANGUAGE PEDAGOGY (CELP): April - September 2025:** This programme is designed to equip the English teachers in new and innovative methods, approaches, pedagogy and resources in the Teaching of English.

COURSE 7 <b>Language Learning Resources</b>	COURSE 8 <b>Pedagogy of Language Teaching</b>	COURSE 9 <b>Innovative Language Learning</b>
1. Physical Resources 2. Digital Resources 3. Developing E-content 4. Using E-Resources	1. Constructivist Approach 2. Competency Based Learning 3. Task Based Learning 4. Project Based Learning	1. Experiential Learning 2. Art Integrated Learning 3. Activities for Learning 4. Gamification of Learning

**4. CERTIFICATE IN CONTINUING PROFESSIONAL DEVELOPMENT (CCPD): July - December 2025:** This programme is designed for the professional development of English teachers as recommended by NEP-2020.

COURSE 10 <b>Effective Classroom Management</b>	COURSE 11 <b>Assessing Language Learning</b>	COURSE 12 <b>Growing as a Teacher</b>
1. Understanding Learners' Needs & Abilities 2. Inclusive Language Learning 3. Multiple Modes of Learning 4. Creating a Conducive Learning Situation	1. Critical Thinking Skills 2. Language Learning Outcomes 3. Principles and Types of Language Assessment 4. Language Testing and Evaluation	1. Autonomy & Accountability 2. Association & Collaboration 3. Research & Innovation 4. Presentations & Publications

**5. DIPLOMA IN ENGLISH LANGUAGE SKILLS (DELS): July 2024 - June 2025**  
– Includes above CELE and CCS Programmes

**6. DIPLOMA IN ENGLISH LANGUAGE PEDAGOGY (DELP): April 2025 - March 2026** – Includes CELP and CCPD Programmes

**7. ADVANCED DIPLOMA IN TEACHING OF ENGLISH (ADTE): July 2024 - June 2026** – Includes CELE, CCS, CELP & CCPD

**MULTIPLE ENTRY AND EXIT:** The candidates will have option to take multiple entry into the certificate and diploma programmes and exit with a relevant degree i.e. in 6 months they will earn a certificate, in 1 year they will earn a diploma, and in 2 years they will earn the advanced diploma. The Institute will provide multiple entry through certificate and diploma programmes to earn the advanced diploma at the maximum flexible time of 5 years through this scheme.

**DURATION AND PHASING:** The Programmes are for a period of one year, spread over three phases as given below:

Programme Types	Credits	Phases	Learning Styles	Programme Duration
Certificate Programmes	20 Credits	Phase I	Guided Self-learning*	3 months (Distance)
		Phase II	Intensive Practicum@	7 days (Face-to-Face)
		Phase III	Internship#	2.7 months
Diploma Programmes	40 Credits	Phase I	Guided Self-learning*	6 months (Distance)
		Phase II	Intensive Practicum@	15 days (Face-to-Face)
		Phase III	Internship#	5.5 months
Advanced Diploma Programmes	80 Credits	Phase I	Guided Self-learning*	10 months (Distance)
		Phase II	Intensive Practicum@	1 month (Face-to-Face)
		Phase III	Internship#	10 months

**\*Guided Self-Learning:** During the distance learning phase, every week the learners will study one self-learning material (modules), watch one or two videos, attend online class by experts and complete tasks related to the module. All the four components will be assessed.

**@ Intensive Practicum:** Contact programme consists of intensive practical training and supervised field experience in schools. Duration of the contact programme is 7 for days for the Certificate Programmes, 15 days for the Diploma Programmes, and 01 month for the Advanced Diploma Programmes. It will be followed by a period of 3-10 month of internship in actual job setting, i.e. schools, guidance agencies etc. In-service candidates must ensure that they will have to attend the contact programme in the face-to-face mode with due permission from their employers before they take admission. Selected candidates will not be allowed to pursue any other Programme from any University/Institution, if they join the contact programme.

**#Internship:** Candidates will be required to undertake an internship in a school, agency or any other educational institution for the specified period under the supervision of an assigned expert and submit their reports/records at the end of the internship.

**ELIGIBILITY FOR ADMISSION:** Preference in admission will be given in the following way:

1. In-service English teachers with teaching degrees.
2. Graduates who are currently not working as an English teacher but have a teaching degree and at least two years of teaching experience.
3. Postgraduates in English/ELT/Linguistics/Education. Preference will be given to those with at least one year of teaching or related experience.

**PROGRAMME FEE AND OTHER EXPENSES:** Course fee to be paid by different categories of candidates before commencement of the Programme is:

Programmes	Intake	Programme Fee
Certificate Programmes (Each Programme)	50	3000/-
Diploma Programmes (Each Programme)	25	5000/-
Advanced Diploma Programme	25	5000+5000 =10000/-

**BOARDING AND LODGING:** Expenditure for boarding, lodging and medical aid (if required) during contact programme will be borne by the candidates. Boarding and lodging facilities are available on request in the RIE Bhopal Guest Houses. *The candidates can, however, make their own arrangement for board and lodging in this regard.*

**SCHEME OF EVALUATION:** Evaluation of candidates in the programmes is based on a system of continuous and comprehensive evaluation which includes assessment of assignments, practical work, portfolio preparation, internship, project and summative assessment.

Programme	Assessment Types	Marks
<b>Certificate Programmes</b> 400 Marks 20 Credits	Formative assessment	10x12=120*
	Assignments	10x6 =60
	Learning behaviour	05x12=60
	Summative assessment	20x3=60
	Internship	100
<b>Diploma Programmes</b> 800 Marks 40 Credits	Formative assessment	10x24=240*
	Assignments	10x12=120
	Learning behaviour	05x24=120
	Summative assessment	20x6=120
	Internship	200
<b>Advanced Diploma Programme</b> 1600 Marks 80 Credits	Formative assessment	10x48=480*
	Assignments	10x24=240
	Learning behaviour	05x48=240
	Summative assessment	20x12=240
	Internship	400
<i>*Best 12/24/48 Formative Assessment Scores</i>		

**GRADING SYSTEM:** 95%+ =O, 80-94%=A+, 70-79%=A, 60-69%=B+, 50-59%=B, 40-49%=C, 33-39%=P, <33%=NQ=Not qualified (O=Outstanding, NQ=Not Qualified)

**ASSESSMENT METHOD:** Appearance in all the examination/assessment type is compulsory. Grades will be calculated over total marks secured by a candidate irrespective of the scores of individual papers.

**CERTIFICATION:** Certificate, Diploma or Advanced Diploma will be awarded by NCERT on fulfilling requirements for successful completion of each phase and attaining a certain level of proficiency in each aspect of the programme.

## ADMISSION PROCESS

**INTAKE:** The total number of seats is maximum 50 for the Certificate programmes 25 for the diploma programmes and 25 for the advanced diploma programme.

## HOW TO APPLY:

1. Candidates willing to apply for the programme should deposit the required entrance fee (Rs.100) in the following ways:
  - a. UPI transfer to SBI A/C 10026515348; Fill this format Fee Receipt Format <https://shorturl.at/aXjQK>).
  - b. SBI Collect>Education Institutions (Short by State)>RIE Bhopal Principal>Other Payment (take screenshot of the fee paid on SBI Collect).

2. After the fee deposit, they should fill the Registration Form using the Google form link <https://shorturl.at/gX7YB> and upload required documents including the scan/screenshot of fee payment.
3. Merely filling the form does not make the candidate eligible for admission. Only shortlisted candidates based on the eligibility and other criteria will take an online selection test which includes MCQs and interview. The weightage of entrance test and interview is 70 and 30 marks respectively.
4. The admission in each course (certificate, diploma and advanced diploma) will be given to the suitable candidates on the basis of their performance as per NCERT norms.
5. The selected candidates will pay the required course fee to join the course.

**CONTACT EMAIL:** Any query related to admission of the programme may be sent to [dcte.ncert@gmail.com](mailto:dcte.ncert@gmail.com) .

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